
SHELBY COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Board of Directors Meeting Minutes

Date: February 5, 2026

Time: 8:30 AM

Call to Order

The meeting was called to order at 8:31 a.m. by Chair Carter.

Board Members In-Person and Electronically: P. Carter III, A. Benson, R. Hollaway, B. Jones, M. Shull, E. Stanton, A. Washington.

Board Members Absent: B. Harris, G. Kneeland

Staff Present: T. Zimmer, T. Collier, C. Tyler, R. Chiozza, B. Porras, S. Robinson, C. Ray, M. Spencer

Attendees: S. Lovejoy, J McCord, M. Stiger, Rachel Pierski, M. Palazzolo, J. Monie, J. Goodman, M. Marshall, G. Morrison, K. Johnson, D. Lewis.

Chair Carter opened the floor for any comments from the public. Hearing none, he advanced the meeting forward.

Approval of Minutes

The minutes from the previous board meeting held on December 4, 2025, were reviewed and approved as presented by a vote of 5-0.

Treasurers Report

Director Shull presented a financial overview. The board reviewed income, expenditures, and fund balances for the FY25-26 year. The financial report was approved by a vote of 6-0.

Directors' Report

Director Chiozza presented the Director's report, summarizing the following:

June 30, 2025, Audit Review

Trey Watkins from the auditing firm Watkins Uiberall presented a review of the audit for the period ending June 30, 2025. An unmodified, clean opinion was issued. Operating and non-operating revenue and expenses were presented. Findings that were mentioned related to prepaid expenses and accrued interest, which resulted in corrective adjustments. Mr. Watkins concluded his presentation. The board voted 6-0 to accept the audit as presented.

Transfer of Funds

On January 20, 2026, we initiated a transfer of \$1,750,000 from our First Tennessee Checking Regular Operating (checking) Account to the Charles Schwab "Reserve" account.

Shelby County Sheriff's Office & Shelby County Fire New PSAP

Work continues on the project by 4F Design, with groundbreaking anticipated in late July 2026.

Signed Standard Form of Agreement Signed:	06-16-2025	
Schematic Design	07/2025	09/2025
Design Development	09/2025	11/2025
Construction Drawings	11/2025	03/2026
Bid Process	04/2026	05/2026
Building Construction	07/2026	07/2028
Break Ground	Late July 2026	

Patricia Ledford Passing

Many of you know that Patricia Ledford, the 9-1-1 Director for Chester County, Tennessee, passed away on December 23, 2025. Our prayers are with Patricia's husband, daughter, and son-in-law during this difficult time. May you rest in peace, Patricia.

Bernard "Buster" Brown Passing

Bernard "Buster" Joseph Brown passed away on Thursday, January 15, 2026. He served as Assistant Director of the Rutherford County Emergency Communications District in Murfreesboro, Tennessee, and dedicated 41 years to public safety. His career spanned nearly every role in emergency communications, from telecommunicator to 9-1-1 director, in addition to service as an emergency medical technician and firefighter. He was a strong advocate for the mission of 9-1-1 and contributed extensively to the profession through leadership and service with NENA—The 9-1-1 Association—and APCO International.

Bruce Kramer (former board member)

Former board member Bruce Kramer recently shared his thanks to the Board and staff for the proclamation, nameplate, and shield presented to him. He expressed how meaningful his time on the Board has been, noting that the friendships, memories, and the good work done for PSAPs and the community have been more than enough compensation for his service. We are grateful to Bruce for his dedication and lasting contributions.

Collierville Backup PSAP

Restoration of the Collierville Backup PSAP continues following the water damage from two winters ago. Coordination is underway with electricians and vendors to restore power, and delivery of the UPS battery cabinet and required upgrades is pending. Once power is restored to the server room, AT&T will install and test existing and new circuits. Furniture is scheduled to arrive the week of February 10, 2026. After installation, Advanced Electric will terminate network runs at each console. ICI will then reinstall the radio and VESTA 911 systems, followed by installation of the Computer Aided Dispatch system by the Town of Collierville.

Legislative Information

- *Bill Number SJR0048*
Ratifies the increase of the 911 surcharge rate to \$1.86 as approved by the Tennessee Emergency Communications Board. The bill was assigned to the sub-committee Departments & Agencies Subcommittee on 01/13/2026 and will be heard next Tuesday on 2-10-26.
- *Less Is More Act Update*
Brad Lampley, our lobbyist, advised on January 19, 2026, that Representative Leatherwood agreed to sponsor the proposed legislation. On January 20, 2026, Senator Brent Taylor agreed to sponsor the bill in the Senate. The legislation has been drafted by the Legislature's Legal Services Office and is presented for review and discussion. The proposed legislation amends Tennessee Code Annotated, Title 7, Chapter 86, Part 3, and Title 8, Chapter 44, Part 1, relative to emergency communications district boards of directors.

Memphis Police and Fire Backup PSAP at 201 Poplar Avenue

We are awaiting additional information on the project. The City of Memphis Chief Operating Officer, Mr. Adams, inquired whether any financial agreement exists related to the Armour Center project. In response, I provided him with the Interlocal Government Agreement between the City and the 9-1-1 District, which was executed in January 2018 in connection with the Memphis Fire PSAP project.

Vesta NXT Upgrade Project

A placeholder date of March 4, 2026, has been established for the Millington PSAP to go live with VESTA NXT. However, this date is expected to be delayed due to an agreement between Motorola and AT&T that permits AT&T to cut the first PSAP to VESTA NXT prior to Motorola.

Hexagon On-call CAD System - MPD

The 9-1-1 District has been in discussions with the Memphis Fire Department (MFD) and Memphis Police Department (MPD) PSAPs regarding the Hexagon On-Call CAD system. MFD, which transitioned to the system over two years ago, has advised delaying MPD's migration until performance improvements are implemented. MPD has paused its migration, and on January 30, 2026, the District notified both agencies that it fully supports this decision.

APCO Certified Public Safety Executive Program (CPE)

We extend our congratulations to MPD PSAP Communications Supervisor Jesse McCord, who graduated in July 2025 from APCO's prestigious Certified Public-Safety Executive (CPE) Program. The program consists of two 12-week online courses and a ten-day capstone seminar at APCO headquarters in Daytona Beach, Florida, and is led by master's- and doctoral-level professionals in organizational development and leadership.

Future Projects

A list of future projects was provided for review by the board.

2026 Board Meeting Dates and Conference Dates:

The following dates in 2026 are set for the Executive Committee meetings and full Board meetings for the Shelby County 9-1-1 District. The dates for the 2026 conferences are also shown.

Executive Committee Meeting Dates & Times	9-1-1 Board Meeting Dates & Times
Friday, January 23, 2026, 8:30 a.m.	Thursday, February 5, 2026, 8:30 a.m.
Friday, March 20, 2026, 8:30 a.m.	Thursday, April 2, 2026, 8:30 a.m.
Friday, May 22, 2026, 8:30 a.m.	Thursday, June 4, 2026, 8:30 a.m.
Thursday, July 30, 2026, 8:30 a.m. APCO	Thursday, August 13, 2026, 8:30 a.m. APCO
Friday, September 18, 2026, 8:30 a.m.	Thursday, October 1, 2026, 8:30 a.m.
Friday, November 20, 2026, 8:30 a.m.	Thursday, December 3, 2026, 8:30 a.m.

Conferences for 2026:

Annual Conferences	Location	Dates
NENA	Columbus, Ohio	Saturday, June 27 – Thursday, July 2
APCO	San Antonio, TX	Saturday, August 1 – Thursday, August 6
TENA	Murfreesboro, TN	Sunday, September 20 – Wednesday, September 23

NENA – National Emergency Number Association

APCO – Association of Public Communications Officials

TENA – Tennessee Emergency Number Association

The Following are Technical Conferences for Staff:

NENA NG911 Standards & Best Practices Conference

Motorola Summit

ESRI Users Conference

ESRI Development (GIS)

FirstNet Association

Peak of Data (GIS) Conference

The Director concluded his report, and the board approved the report by a vote of 6-0.

Adjournment

Chair Carter asked if there was any old or new business. Hearing none, the meeting was adjourned at 9:07 AM.

Approved by:


Secretary/Treasurer Mendi Shull

Minutes transcribed by Carmen Tyler, Finance and Administration Coordinator