
SHELBY COUNTY EMERGENCY COMMUNICATIONS DISTRICT

Board of Directors Meeting Minutes

Date: June 5, 2025

Time: 8:31 AM

Call to Order

The meeting was called to order at 8:30 AM by Chair Carter.

Board Members In-Person and Electronically: P. Carter III, G. Kneeland, M. Shull, A. Benson, B. Harris, B. Jones, R. Hollaway, B. Kramer, E. Stanton, A. Washington.

Staff: T. Zimmer, T. Collier, C. Tyler, S. Robinson, R. Chiozza, B. Porras, C. Ray.

Attendees: S. Lovejoy, J. McCord, R. Stanback, G. Morrison, J. Goodman, T. Williams, T. Fischer, A. Strickland, M. Marshall, S. Childress, C. Stinson, R. Pierski, C. Wilson, Lynn Ness Mission Critical Partners.

Approval of Minutes

The minutes from the previous board meeting held on April 3, 2025, were reviewed and approved as presented by a vote of 8-0.

Financial Report

M. Shull presented a financial overview. The board reviewed income, expenditures, and fund balances. The financial report was approved by a vote of 8-0.

Directors' Report

Director Chiozza presented the Director's report, summarizing the following:

- **New Bartlett PSAP**
The grand opening was held on May 19, 2025.
- **Shelby County Sheriff's Office / Shelby County Fire PSAP**
Finalizing the Standard Form of Agreement between Owner and Architect is a crucial step, and having General Counsel Mike Marshall's approval paves the way for 4FDesign to commence Phase 1.
- **Legislative Bills**
Senate Joint Resolution 48 (SJR0048), sponsored by Senator Becky Massey, proposes to ratify an increase in Tennessee's statewide 911 service fee from \$1.50 to \$1.86 per month. This adjustment was approved by the Senate on April 16, 2025, and referred to the House Delayed Bills Committee on April 17, 2025. The bill will be reintroduced in the 2026 legislative session.
- **Vesta NXT Upgrade**
Staff members attended the Motorola Summit 2025 and gathered valuable insights into the latest advancements in emergency response technology. The information obtained about Motorola VESTA NXT, Rapid Deploy, and Eclipse Analytics will be instrumental in enhancing PSAP operations. Once Motorola secures a direct connection to the State's ESINET, installation will begin at the Millington PSAP.
- **RAPIDSOS Meeting**
Mike Spencer attended a companywide meeting to suggest ideas and deliver feedback on their product.
- **Transfer of Funds**
On April 16, 2025, the district transferred 2.5 million from the First Horizon checking accounts to the Charles Schwab Reserve (Building fund) account. A list of past transfers was also provided to the board for review.
- **State of Tennessee 401K Plan**
On May 9, 2025, I was notified by Tim Joyce, Regional Outreach Specialist, that *as of July 1, the state of Tennessee eliminated the cap on employer matching funds towards employee retirement.*

The full board approved increasing the matching contribution from 3% to 5% by a vote of 9-0. The increase would be implemented in the payroll of July 15, 2025.

- **Proposal from Fire Museum of Memphis**

A proposal was provided by Kimberly Crafton, Executive Director of the Fire Museum, for three new age-appropriate videos including replacement technology to showcase them. After a brief discussion and consideration of this being a good format for public education, the board recommended a maximum of \$70K for the project.

- **NENA Conference**

The NENA Conference will be held in Long Beach, CA, July 21, 2025, - July 26, 2025.

FY25-26 BUDGET / PROJECTS & GOALS

PSAP construction projects:

1. Bartlett PSAP completed in May 2025. (Approximately \$10 million +)
2. Shelby County Sheriff / Fire PSAP design phase is underway. Hope to present to and obtain board approval of the construction company by the end of FY26 (June 2026). Guestimate \$27 to \$28 million.
3. Germantown PSAP project will not begin until we have the funds available and at a minimum the foundation has been poured for the SCSO / SCFD PSAP. Guestimate \$17 to \$19 million.
4. Collierville Backup PSAP - remodel, reconstruct after winter damage 2 years ago. In progress, budgeted \$540,000.00. *This project is being managed by the Town of Collierville.*

9-1-1 Call Taking:

1. Migrate to Motorola Solutions VESTA NXT from VESTA 911.

The first year subscription cost (including non-recurring costs plus 1st year annual maintenance costs totals \$3,512,349.56. Once VESTA NXT is deployed at all sites, a total cost savings of \$1,564,370 will occur due to the elimination of Smart Transcription, Citizen Input, Cyber Security & the Motorola annual maintenance contract, which all total \$1,564,370.

2. Deploy RapidDeploy Eclipse Analytics for all PSAPs, which is now a Motorola Solutions Company.
3. Bartlett PSAP's new Upgraded Central Square CAD System. In progress, approved budgeted \$1,581,549.74, CAD cost \$1,375,260.64, remaining budget \$962,609.47.
4. Bartlett PSAP new Recorder System. In progress, approved budgeted \$183,187 with the recorder costing \$176,329.56, remaining funds in the project budget to pay \$137,725.41.

5. MPD Upgrade to Hexagon OnCall CAD FY25 and FY26. In progress, budget approved in FY22-23 \$1,250,000, MFD switched to Hexagon OnCall first, and MPD was delayed but is now working on upgrading to the new OnCall version. Budgeted FY25-26 \$800,000 plus an additional \$85,000 set aside for extended training due to so many calltakers & dispatchers and additional Hexagon trainers on site at time of cutover if needed.

- **Vehicles**

Replace 2016 Vehicle

- **Second Reading of Proposed FY25-26 Budget**

After review, the board voted to approve the FY25-26 budget by a 9-0 vote.

- **Tennessee House Joint Resolution**

HJR0035 is a Tennessee House Joint Resolution that recognizes emergency telecommunicators as first responders. It acknowledges their critical role in public safety, as they are often the first point of contact for individuals in need of law enforcement, fire, or medical assistance. The resolution was signed by the governor on April 15, 2025.

- **Tennessee General Assembly Legislation**

The Less is More Act of 2025 deleted the provision for Emergency Communication District Boards to meet electronically. Effective July 1, 2025, board meetings must be held in person. Additionally, the definitions for the removal of a Board member were also reviewed.

- **Future Projects**

A list of future projects was provided for review by the board.

2025 Board Meeting Dates and Conference Dates:

The following dates in 2025 are set for the Executive Committee and full Board meetings. The dates for the 2025 conferences are also shown.

Executive Committee Meeting Dates & Times	9-1-1 Board Meeting Dates & Times
Friday, January 24, 2025, 8:30 a.m.	Thursday, February 6, 2025, 8:30 a.m.
Friday, March 21, 2025, 8:30 a.m.	Thursday, April 3, 2025, 8:30 a.m.
Friday, May 23, 2025, 8:30 a.m.	Thursday, June 5, 2025, 8:30 a.m.
Friday, July 25, 2025, 8:30 a.m.	Thursday, August 7, 2025, 8:30 a.m.
Friday, September 19, 2025, 8:30 a.m.	Thursday, October 2, 2025, 8:30 a.m.
Friday, November 21, 2025, 8:30 a.m.	Thursday, December 4, 2025, 8:30 a.m.

Conferences for 2025:

Annual Conferences	Location	Dates
NENA	Long Beach, CA	Saturday, June 21 – Thursday, June 26
APCO	Baltimore, MD	Sunday, July 27 – Wednesday, July 30
TENA	Murfreesboro, TN	Sunday, Sept. 28 – Wednesday, Oct. 1

NENA – National Emergency Number Association
APCO – Association of Public Communications Officials
TENA – Tennessee Emergency Number Association

The Following are Technical Conferences for Staff:

NENA NG911 Standards & Best Practices Conference
Motorola Users Conference
ESRI Users Conference
FirstNet Association

The Directors' Report was approved by a vote of 9-0.

Adjournment

The meeting was adjourned at 9:09 AM.

Approved by:


Secretary/Treasurer Mendi Shull

Minutes transcribed by Carmen Tyler, Finance and Administration Coordinator