



Shelby County 9-1-1 Emergency Communications District

REQUEST FOR BID (RFB)

ON: Four (4) Separate UPS SYSTEMS

Issue Date: Wednesday, October 5, 2022

Mandatory Pre-Bid Conference: (in-person or via TEAMS) October 18, 2022 @ 9:00 a.m. CST.

Due Date: by 2:30 p.m. CST Tuesday, November 1, 2022.

The Shelby County 9-1-1 Emergency Communications District (“SCECD” or “District”) is requesting bids for Four (4) separate UPS systems. Bid should clearly list pricing in tables starting on page 3, and the Totals on Page 7 and list any exceptions.

MANDATORY PRE-BID REQUIREMENT

Any vendor desiring to bid must attend a mandatory pre-bid meeting in-person or virtually on October 18, 2022 @ 9:00 a.m.. If you are attending virtually you must log into the MS TEAMS meeting with the information below.

Join on your computer or mobile app

[Click here to join the meeting](#)

Meeting ID: 283 469 961 079

Passcode: y6rBD7

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 901-614-0671,,633763207#](#) United States, Memphis

Phone Conference ID: 633 763 207#

[Find a local number](#) | [Reset PIN](#)



Shelby County 911 District



BID PROCEDURES AND INSTRUCTIONS

Vendors who attended the mandatory Pre-Bid meeting must deliver or email their bid package to Raymond Chiozza, Director, Shelby County 9-1-1 Emergency Communications District, **by 2:30 p.m. Tuesday, November 1, 2022.** It is the responsibility of the vendor to verify receipt of email or delivery. Bids received after the specified date and time will be considered late and will not be considered.

Email: rchiozza@shelbycounty911.org

Shelby County 9-1-1 Emergency Communications District
3150 Lenox Park Blvd., STE 108
Memphis, Tennessee 38115
(901) 380-3900
Federal Tax ID # 62-1294134

The District reserves the right to reject any or all bids, waive defects or informalities in bids and to make awards as deemed to be in its best interest. If awarded, awards will be made to the lowest and best vendor.

In compliance with this Invitation to Bid, in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted, to furnish any or all of the items upon which prices have been quoted in accordance with the specifications applying at the price set opposite each item. The undersigned further agrees, if awarded an order or contract, to indemnify, protect, defend and hold harmless the Shelby County 9-1-1 Emergency Communications District, its Board Members, agents and employees from all judgments, claims, suits or demands for payment that may be brought against the Shelby County 9-1-1 Emergency Communications District, its agents and employees arising out of the use of any product or article that is provided pursuant to the bid. Bidder further agrees to indemnify, protect, defend and hold harmless the Shelby County 9-1-1 Emergency Communications District, its Board Members, agents and employees from all judgments, claims, demands for payment, or suits or actions of every nature and description brought against the aforementioned alleging injuries or damages sustained by any person arising out of or in the course of the bidder performing or failing to perform the service and/or providing or failing to provide the goods related to this bid.

Bidder also certifies that he/she/it does not discriminate against any employee or applicant for employment on the grounds of race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law; and does not and will not maintain or provide his/her/its employees any segregated facilities at any of his/her/its establishments.

GENERAL TERMS AND CONDITIONS:

- A. All pricing must be completed on bid sheet provided. Pricing quoted shall be Shelby County 9-1-1 Emergency Communications District's final actual cost. F.O.B. Destination. Bid pricing quoted shall be firm until all items have been received, approved, and accepted by the Shelby County 9-1-1 Emergency Communications District.
- B. Successful bidder will provide Shelby County 9-1-1 Emergency Communications District, 3150 Lenox Park Blvd, Suite 108, Memphis Tennessee 38115-4260, with four (4) separate UPS Systems or equivalent to meet the requirements in this bid.
- C. Pricing quoted shall be guaranteed firm for a minimum of sixty (60) days or until awarded whichever comes first.
- D. All products must be approved and accepted by Shelby County 9-1-1 Emergency Communications District and delivered as required by this bid document. Successful bidder shall give not less than 48 hours notification prior to delivery.
- E. Bidder must state completion time after receipt of order (Days A.R.O.). Delivered date quoted is critical and shall be considered in the evaluation and award of this bid.
- F. Successful vendor must provide written quotations for any changes and/or modifications to the bid which will result in additional costs to the District. Requests for any and/or all changes and/or modifications to this bid which will result in additional costs to the District must be submitted in writing to Raymond Chiozza, Executive Director, rchiozza@shelbycounty911.org. No changes and/or modifications to the bid may begin without written prior approval from Raymond Chiozza.
- G. The District reserves the right to increase or decrease the numbers shown in this bid. There is no guarantee as to the total amount of funds in the award of this bid.
- H. The successful bidder shall perform its obligations hereunder in compliance with any and all applicable federal, state, and local laws; rules, and regulations, including applicable licensing requirements, according to sound engineering, management and safety practices.
- I. Costs not delineated in the bid response will not be negotiated in the contract.
- J. Shelby County 9-1-1 Emergency Communications District reserves the right to award this bid by line item, groups of items or the entire list of items (Lump Sum Total), whichever is deemed to be in the best interest of the District. Lump sum totals will be determined by the sum total of the extended unit cost of each item in a lump sum grouping. In all cases, the unit cost multiplied by the quantity bid will determine the extended cost of a line item.

- K. Any and/all revisions made to this bid prior to due date will be posted on the following website and will be the responsibility of the bidder to check for any and/all revisions, <http://www.shelbycounty911.org>.
- L. The General Terms and Conditions and Specifications listed in this bid constitute the total General Terms and Conditions and Specifications that will be acceptable. The Shelby County 9-1-1 Emergency Communications District will not be bound by conditions other than those stated. Bid award will be made to the best responsive bidder meeting the requirements of the District.
- M. No bid may be withdrawn for a period of sixty (60) days after the bid submission without written approval of the District.
- N. The Shelby County 9-1-1 Emergency Communications District reserves the right to request any additional information deemed necessary in the evaluation of this bid. Requested information shall be submitted within five (5) business days from date of request.
- O. An agent that can legally bind the bidding vendor must sign Bid Cover Sheet and Hold Harmless Agreement and include both documents with their bid response. In the event that a bid is transmitted electronically, the email signature must be from an agent of the bidding vendor who can bind the bidding vendor.
- P. It is understood that the bidder, if awarded an order or contract pursuant to this bid, agrees to protect, defend and hold harmless, Shelby County 9-1-1 Emergency Communications District from any suits or demands for payment that may be brought against it as a result of the contract.
- Q. All price quotations and related materials must be received in either a sealed envelope or in an email directed to Raymond Chiozza, executive director. Time, date and nature of bid must be clearly marked on face of sealed envelope. The date and time an email response is received shall be the time of submission for an email response. Attach label from last page of this document to the outside of your bid submission.
- R. The successful bidder agrees that they will function as an independent contractor and agrees to indemnify and hold harmless the Shelby County 9-1-1 Emergency Communications District, its Board Members, employees, and agents for any and all claims that may arise out of its duties contracted for pursuant to this bid.
- S. The General Terms and Conditions and Specifications in no way favor one (1) vendor over another. Bidders shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission of the Shelby County 9-1-1 Emergency Communications District.



Shelby County Emergency Communications District

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Fax (901) 380-4707

- T. As deemed necessary, the Shelby County 9-1-1 Emergency Communications District reserves the right to seek competitive pricing for bid items listed during the duration of the awarded contract.
- U. Successful bidder must supply manufacturer's Safety Data Sheets (SDS) on all products where applicable, prior to payment.
- V. The Shelby County 9-1-1 Emergency Communications District has the right at its discretion to terminate or renegotiate this Agreement due to occurrence of any event or action beyond the District's control.
- W. Any alteration to this bid document by a vendor will deem that vendor's response to this bid as null and void.
- X. The Shelby County 9-1-1 Emergency Communications District encourages qualified minority and/or women-owned businesses to submit bids. Shelby County 9-1-1 Emergency Communications District awards bids without regard to race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law.
- A1. Questions regarding bid specifications should be directed to, Raymond Chiozza, rchiozza@shelbycounty911.org. All questions must be submitted by email. Responses to questions will be posted on our web page as time permits.



Seeking bids on:

Four (4) separate UPS Systems. Systems will be stand alone, not rack mounted. Internal transfer switch is required. External transfer switch is currently in place and is not required for this bid. All four systems will be delivered to Integrated Communications Inc. (ICI) located at 6630 Reese Rd, Memphis, TN 38133. Integrated Communications, Inc. will be the integrator and once a vendor is awarded the contract, the units can be delivered to ICI, who will handle the logistical process of getting the old UPS units replaced and disposed of properly.

Three of the UPS systems, configurations must be identical systems & cabinets since the requirements are identical at each of these three sites: The Millington PSAP, the Bartlett Backup PSAP, and the Collierville Backup PSAP.

Start Up Service

To be included in the bid and performed by a Manufacturer Certified Technician. Bid must specify what company or agent and location of the company or agent that will perform the work in the response.

Annual Preventive Maintenance Check

Included in the bid will be an annual preventive maintenance check of each UPS system at four different geographic locations throughout the county. Bid must specify what company or agent and location of the company or agent that will perform the work in the response.

Warranty & Maintenance

Each UPS unit will have a Two (2) year Warrant and an additional One (1) Year Maintenance included.

Freight

Freight to ICI, 6630 Reese Rd, Memphis, TN 38133, must be **included** in the bid. **The delivery vehicle must have a liftgate.**



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Time of Delivery

Estimated delivery timeframe should be stated in response for all components of the UPS Systems. Delivery will be coordinated with Integrated Communications (ICI) to their facilities.
Contact:

Jim Marineau
Integrated Communications
6630 Reese Road
Memphis, Tennessee 38133
jim.marineau@iciwireless.com
(901) 366-4412
(800) 753-4412



RUNTIME REQUIREMENT: 60 MINUTES BASED ON THE EXISTING RECORDED LOAD AT THE SPECIFIED LOCATIONS. ALL UNITS MUST BE N+1 EXPANDABLE TO MEET THE FACEPLATE CAPACITY OF THE UPS. THE UPS RATING MUST NOT EXCEED EIGHTY FIVE PERCENT (85%) CAPACITY OF THE EXISTING LOAD.

The Millington PSAP UPS Requirement:

Existing Recorded Load	Minimum run Time	Warranty + Additional Year Maintenance
3.5 KW	60 Minutes	3 Years

VENDOR BIDDING:

Description	Minimum Run Time	Warranty + Additional Year Maintenance

MILLINGTON PSAP TOTAL: \$ _____



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The Bartlett Backup PSAP UPS Requirement:

Existing Recorded Load	Minimum run Time	Warranty + Additional Year Maintenance
3.5KW	60 Minutes	3 Years

VENDOR BIDDING:

Description	Minimum Run Time	Warranty + Additional Year Maintenance

BARTLETT Backup PSAP TOTAL: \$ _____



The Collierville Backup PSAP UPS Requirement:

Existing Recorded Load	Minimum run Time	Warranty + Additional Year Maintenance
3.5KW	60 Minutes	3 Years

VENDOR BIDDING:

Description	Minimum Run Time	Warranty + Additional Year Maintenance

COLLIERVILLE Backup PSAP TOTAL: \$ _____



THE SHELBY COUNTY SHERIFF’S OFFICE PSAP UPS Requirement:

Existing Recorded Load	Minimum run Time	Warranty + Additional Year Maintenance
10 KW	60 Minutes	3 Years

VENDOR BIDDING:

Description	Minimum Run Time	Warranty + Additional Year Maintenance

SHELBY COUNTY SHERIFF’S OFFICE TOTAL: \$ _____



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List estimated delivery times / dates for each component / cabinet, rack and or batteries:

Item & Date: _____

Item & Date: _____

Item & Date: _____

Item & Date: _____

TOTAL FOR ALL UPS SYSTEMS:

MILLINGTON TOTAL:	\$
BARTLETT B/U TOTAL	\$
COLLIERVILLE B/U TOTAL:	\$
SHELBY COUNTY SHERIFF'S OFFICE TOTAL:	\$
TOTAL BID PACKAGE with 3 Year Warranty & Delivery →	\$