

SHELBY COUNTY EMERGENCY COMMUNICATIONS DISTRICT
Special Called Board of Directors Meeting Minutes
June 27, 2016

The following are the minutes from the Special Called Board of Directors meeting of the Shelby County Emergency Communications District ("Shelby County 911") held on Monday, June 27, 2016, at 3150 Lenox Park Blvd. Suite 108. The meeting was called to order at 8:17 AM.

Board Members Present: K. Fields, B. Anderson, M. Balee, P. Carter III, C. Cash Jr., C. Dates Jr., B. Kramer, R. Lincoln.

Staff Present: R. Chiozza, C. Tyler

Also Present: Michael Marshall, Melanie. Moody, Angie Blankenship, Beverley Wolf-Davis

Call to Order and Roll Call

Chair Fields called the meeting to order. He began by a roll call of the members. Finding a quorum present, the meeting commenced.

Review and Approval of April 7, 2016 Full Board Minutes

Chair Fields advised the minutes would be reviewed and approved at the next regularly scheduled meeting.

Treasurer's Report

Chair Fields advised the report would be reviewed and approved at the next regularly scheduled meeting.

Executive Director's Report

Chair Fields advanced the agenda to the next item for consideration: A review of the Executive Director's Report.

Review and Adoption of the District's Internal Controls Policy

Director Chiozza began by stating the State of Tennessee now requires a documented Internal Controls Policy. While a policy was already in existence, this meeting is to review and approve the written policy.

After reviewing and discussing the policy, the board approved the Internal Controls policy noting this is an ongoing document and changes can be and will be made in the future.

Chair Fields requested a motion to accept and approve the Internal Controls Policy.

Director Kramer offered a motion to accept and approve the Internal Controls Policy.

Director Carter seconded the motion to accept and approve the Internal Controls Policy.

The Board voted 8-0 to accept and approve the Internal Controls Policy.

Chair Fields requested a motion to adjourn the meeting.

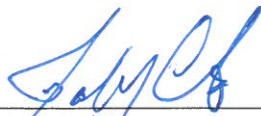
Director Kramer offered a motion to adjourn the meeting.

Director Lincoln seconded the motion to adjourn the meeting.

The Board voted 8-0 to adjourn the meeting.

The meeting was adjourned at 8:35 AM.

Approved by:



Secretary/Treasurer

Patrick Carter

Minutes transcribed by: Carmen Tyler, Bookkeeper