

**SHELBY COUNTY 9-1-1 DISTRICT
BOARD OF DIRECTOR'S
MEETING MINUTES
THURSDAY, JUNE 6, 2013**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 3150 Lenox Park Blvd., Suite 108, Memphis, Tennessee. Chairman Fields called the meeting to order 8:32 a.m.

Chairman Fields called the roll and the following Board members were present:
Beky Anderson, Kevin Fields, Jason Farmer, Rashana Lincoln, Dr. Bianca Sweeten, Glen Kneeland, Bruce Kramer

A quorum was present

Chairman Fields asked the visitors around the room to introduce themselves. Visitors are listed under "others in attendance"

The following business was conducted:

Chairman Fields called for a motion to approve the previous minutes of the board meeting

Bruce Kramer moved to approve the minutes

Jason Farmer second

The motion was carried unananimously

Financial Report was given by **Director Chiozza**

Beky Anderson moved approval of the report

Rashana Lincoln second

The motion was carried unanimously

Director's Report

Director Chiozza informed the board about the TENA Legislative committee meeting and a State Policy meeting in Nashville. Both meetings dealt with 9-1-1 funding issues.

Millington Police Department CAD System

The District will need to purchase the GeoLynx Sync software for the Millington CAD system. This software will enable the 9-1-1 District to upload updated maps to the Millington Police Department's CAD system. The GEOLynx Sync software will cost \$15,207.00.

Director Chiozza recommended a motion to the Board of Directors to approve the requested funding of \$15,207.00 plus a 20% contingency of \$3,041 for a total of \$18,248.00 by amending budget line 1308 Communication Equipment.

Bruce Kramer moved to approved the budget amendment

Dr. Sweeten second

The motion was carried unanimously



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Director's Report (continued)

Memphis Police PSAP

On May 15, the Memphis Police PSAP started to receive phantom abandoned wireless calls or what appeared to be. The calls showed to be NG911 calls at the call taker positions. The TCS Network Operations Center (NOC) was notified and a trouble ticket was created. The call takers had to process the calls and make an attempt to call them back to see if a genuine emergency existed. This process created an extended call wait time for calls made to 9-1-1 in the City of Memphis. Additional call takers were added in an attempt to answer and clear out the 9-1-1 calls in waiting. The situation was corrected by 8:02 p.m.

A subcontractor for AT&T working on the State of Tennessee's NG9-1-1 network was programming and apparently made the network active for the Memphis Police PSAP in error. The TECB advises this party is no longer with the sub-contractor.

Bruce Kramer suggested sending a letter to the Commercial Appeal to explain the situation or ask Sullivan Branding to write a letter.

Budget Line Item Transfers

Director Chiozza requested a motion to approve the following budget line item transfers for FY 12-13 Budget as listed below:

\$3,500 from budget line 4201 Address/Mapping Expenses to budget line 4101 Social Security.

Rashana Lincoln moved to approve the transfer

Jason Farmer second

The motion was carried unanimously

The board was also presented with a list of training classes

Bruce Kramer moved to accept the Director's Report

Glen Kneeland second

The motion was carried unanimously

Director Chiozza presented the 2013/2014 Budget for the second reading. Director Chiozza went over the changes since the first reading.

Rashana Lincoln moved to accept the budget

Dr. Sweeten second

The motion was carried unanimously

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The list of future items was also reviewed.

Old Business: None

New Business: None

There was no further business to come before the board. Jason Farmer moved to adjourn the meeting.

Beky Anderson second
The meeting was adjourned at 8:59 a.m.

The next regularly scheduled meeting will be Thursday, August 1, 2013.

Approved by:



Secretary/Treasurer

Minutes transcribed by: Patricia A. Evans, Office Manager

Others in attendance

Raymond Chiozza
Mike Marshall
Roberta Ivory
Corey Howard
Caren Creason
Ashley Wathen

Patricia Evans
Sue Robinson
Carlton Ray
Timothy Zimmer
Harold Truebger