

**SHELBY COUNTY 9-1-1 DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
THURSDAY, DECEMBER 1, 2011**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 3150 Lenox Park Blvd., Suite 108, Memphis, Tennessee.

Chairman Stockton called the Board of Director's meeting to order at 8:58 a.m.
Chairman Stockton called the roll and the following Board members were present:
Henry Brenner, Clifton Dates, Michael Molder, Dr. Bianca Sweeten, Kevin Fields.
Absent: Sandra Richards, Samuel King, Jason Farmer.

See Page 3 for others in attendance.

A quorum was present and the following business was conducted:

Minutes of the Last Board Meeting (October 6, 2011)

Chairman Stockton called for a motion to approve the minutes.

Henry Brenner moved for the approval of the minutes.

Mike Molder second

The minutes were unanimously approved

Chairman Stockton asked the guests to introduce themselves. (See page 4 for guest list)

Treasurer's Report/Audit Report

Secretary/Treasurer Henry Brenner presented the financial report and fund balances. Greg Pohlman with Scott and Pohlman was asked to make the audit presentation. The audit was satisfactory, with no major findings.

Kevin Fields moved approval of the report

Michael Molder second

The financial report was unanimously approved

Building Committee Report

Henry Brenner stated that the committee recommends approval of the construction of an office for new employee, Carlton Ray. A schedule for the construction of the office was presented by Director Chiozza and it was stated that the staff would work from home while the construction is in progress. Director Chiozza requested a motion to amend budget line 1302 by \$54,713 plus a contingency of 10% for a total budget amendment of \$60,184.00

Henry Brenner moved to approve the construction project and budget amendment

Clifton Dates second

The motion was unanimously approved

Board of Director's Meeting

Director's Report

The TECB Policy Committee met on November 16 in Nashville and voted to take up the issue of 911 funding and also voted to approve that RL Kimball and Associates, TECBs technical consultant conduct a study on 911 costs, including the cost of dispatching to provide a foundation for any proposals on 911 funding. This recommendation will be sent to the TECBs full Board for a vote.

The District is close to finalizing the RFP for the Base Map creation. Mike Marshall will be reviewing the final draft to add legal language. We hope to issue the document sometime in January. We also will be exercising our option in the contract with RL Kimball for them to site in on the interviews and evaluation of the RFPs that are submitted.

The District will also be working with the U.S. Department of the Interior U.S. Geological Survey to acquire LiDAR and derived data for Shelby County Tennessee. The U.S.G.S. is flying Shelby County in the next month and the 9-1-1 District is participating in this to acquire building foot prints and elevations that will be used by the District and selected vendor in the creation of the base map and also with the base map itself. The cost of this project is \$295,334.93 and will be paid for from FY11-12 budgeted funds for the GIS base mapping project that have been budgeted.

The board was provided information by the Memphis Fire Department requesting funding for a new CAD system. *Director Chiozza recommended and requested approval of the funding request of \$4,487,775 to the Memphis Fire Department/City of Memphis for the Tri-Tech CAD system.*

Henry Brenner moved to approve the funding

Michael Molder second

The motion was unanimously approved

Memphis Fire Director, Alvin Benson addressed the Board to thank them for approving the CAD system funding.

Please check the shelbycounty911.org website for the list of training classes that have been scheduled.

Presented a letter from State of Tennessee 9-1-1 Director Lynn Questell on our Board approving the funding for the GIS Mapping and CAD systems for our District and PSAPS.

Advised the Board the Memphis Police Dispatch has all their dispatcher personnel completed being certified in the Missing and Exploited Children program.

Director Chiozza issued an updated 2012 Meeting and Conference schedule.

Old Business

Mike Marshall – **Debt Management Policy**. I recommended that the District put together a policy during the next year for the District. We do not have to have one prior to January 1, 2012 it is my recommendation we develop a plan and I will come back with one during the next year.

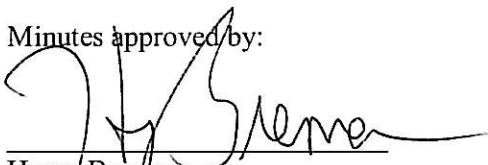
New Business

None

There was no further business to come before the Board. Chairman Stockton adjourned the meeting at 9:27 a.m.

Next regularly scheduled meeting will be **Thursday, February 2, 2012, 8:30 a.m.**

Minutes approved by:


Henry Brenner
Secretary Treasurer

Minutes transcribed by: Patricia W. Evans, Office Manager

Others in Attendance

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Raymond Chiozza	Pat Evans
Tina Schaber **	Libby Kelley
Bobby Thompson	Mark Heath
Sue Robinson	Alvin Benson
Harold Truebger	Michael Marshall
John Hanna	Corey Howard
Timothy Zimmer	Carlton Ray
Wesley McGhee	Jodi Whitfield
Lisa Berryhill	Tracey Speake
Michael Putt	C.J. Walker