

**SHELBY COUNTY 9-1-1 DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, OCTOBER 26, 2010**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 3150 Lenox Park Blvd., Suite 108, Memphis, Tennessee.

Chairman Stockton called the Board of Director's meeting to order at 8:30 a.m.

Chairman Stockton called the roll and the following Board members were present:

Henry Brenner, Clifton Dates, Michael Molder, Samuel King, Sandra Richards, Dr. Bianca Sweeten

Absent: William Hughes, Dr. Duncan-Cody

See Page 2 for others in attendance.

A quorum was present and the following business was conducted:

Minutes of the last meeting (8/12/10)

Chairman Stockton called for a motion to approve the minutes of the last meeting.

Sam King moved for the approval of the minutes

Henry Brenner second

The minutes were unanimously approved

Treasurer's Report

Sandra Richards presented the financial report and fund balances

Sandra Richards moved approval of the report

Henry Brenner moved that the report be approved

Sam King second

The financial report was unanimously approved

Public Education

Dr. Sweeten, chair of the Public Education committee asked a representative from CS2 advertising to present the 2010-2011 budget for the CS2 public education campaign. The budget total is \$500,187.36 for CS2.

Dr. Sweeten moved that the public education budget be approved

Henry Brenner second

The motion was carried unanimously

Nominating Committee (appointed)

Chairman Stockton appointed Mike Molder (chairman), Clifton Dates and Bianca Sweeten to serve as the Nominating Committee and charged them with bringing a slate of candidates for officers.

Sandra Richards questioned Mike Marshall about the progression of officers on the Executive Committee.

Director's Report

Director Chiozza reported that a study is being done to assess the Armor Center as a backup location for the Memphis PSAP.

Director Chiozza requested a motion that the budget line 1308 be amended for the \$224,597.14 for the Memphis Fire recorder system so that a check can be reissued to the City of Memphis to reimburse them for the recorder system. The original check had not been cashed and a stop payment was issued.

Training funds from the State of Tennessee in the amount of \$244,000 was received. The State of Tennessee 9-1-1 Board sent funds in the amount of \$10,000 (Operational Funding).

It has been learned that the Operating system for the Plant Pallas sites will require an upgrade before the Aurora software is installed at the Pallas sites.

The Germantown PSAP experienced an outage when a cable was cut by a contractor. Collierville PSAP assisted until the power could be restored at Germantown.

The District will be required to develop a base map in preparations for Next Generation 9-1-1. It was requested that the budget be amended by \$15,000.00 with a 35% contingency for a total of \$20,250.00 and be included in budget line 4219 for this purpose.

Mike Molder moved to amend the budget for this project

Dr. Sweeten second

The motion was carried unanimously

The city of Germantown is in the process of building a new Fire station and will include a backup PSAP. It was requested that the District reimburse the city of Germantown for the construction of the backup PSAP and that the budget be amended for the \$88,650.24 and be included in budget line 1302.

Sam King moved that the district reimburse Germantown for the backup PSAP space and the budget be amended.

Clifton Dates second

The motion was carried unanimously

The district will proceed with the low bid quote from Chuck Hutton for \$34,193.50 for the purchase of the new district vehicle.

There are several training and CPR classes scheduled for dispatchers and PSAP personnel on the website.

OLD BUSINESS: None

NEW BUSINESS: None

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Chairman Stockton adjourned the meeting at 9:23 a.m. The next regularly scheduled meeting will be Thursday, December 2, 2010 at 8:30 a.m.

Minutes approved During December 3, 2010 Meeting:



Henry Brenner, Acting Secretary/Treasurer in place of Absent Sandra Richards.

Minutes transcribed by: Patricia Evans, Office Manager

Others in Attendance:

Raymond Chiozza
Pat Evans
Tina Schaber
David Townsend
Sue Robinson
Harold Truebger
Kevin Brent
Joe Bradley
Danny Payne
Bobby Thompson
David Walker
Libby Kelley
Mary Balee
Wink Downen
Vic Young