

**SHELBY COUNTY 9-1-1 DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
THURSDAY, FEBRUARY 4, 2010**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 3150 Lenox Park Blvd., Suite 108, Memphis, Tennessee.

**Vice-Chairman King** called the Board of Director's meeting to order at 8:34 a.m.  
**Vice-Chairman King** called the roll and the following Board members were present:  
**Henry Brenner, Dr. Barbara Duncan-Cody, Clifton Dates, Michael Molder, Dr. Bianca Sweeten, and Sandra Richards.**

**Absent:** William Hughes, Lois Stockton

*See Page 4 for others in attendance.*

A quorum was present and the following business was conducted:

**Minutes of the Last Meeting**

**Vice-Chairman King** called for a motion to approve the minutes of the last meeting.

*Henry Brenner moved to approve the minutes  
Dr. Duncan-Cody second  
The motion was carried unanimously*

**Treasurer's Report**

**Secretary/Treasurer Richards presented the financial report**

*Dr. Duncan-Cody moved to accept the financial report  
Michael Molder second  
The motion was carried unanimously*

**Audit Report**

Adrienne Hoerter, Auditor with Watkins Uiberall, presented the 2008/2009 Fiscal Year Audit. Each board member was provided with a copy of the final audit report.

*Michael Molder moved to accept the audit report  
Dr. Duncan-Cody second  
The motion was carried unanimously*

**Building Update**

**Attorney Michael Marshall** read the new draft of the agreement for funding the call center. This resolution will remain active for three years.

*Michael Molder moved to accept and approve the Resolution  
Dr. Sweeten second  
The motion was carried unanimously*

**Director's Report**

Director Chiozza advised that inter-local agreements have been obtained with Shelby County Sherriff's Office. Mike Marshall is close to getting the agreement signed with Shelby County Government. The District needs the agreement to seek reimbursement for available equipment reimbursement funds and training funds for each PSAP.

**Training Funds from State TECB**

Dispatcher training funds for FY10 were approved by the TECB at its November 2009 meeting and were distributed to each ECD in January 2010. FY2011 funds are anticipated to be paid by August 30, 2010. Thereafter the payments from the TECB will be made every August.

Each PSAPs funding allocation is based on the number of calltaker/dispatch positions in each Primary PSAP. The number of positions was determined from a recently conducted State PSAP survey.

Due to State laws and State Attorney General Opinions, the TECB cannot provide or designate training funds for what we call secondary PSAPs. I am requesting that our 9-1-1 District provide training funds to our secondary PSAPs, Memphis Fire and Shelby County Fire. The amounts would be \$44,000 for Memphis Fire and \$20,000 for Shelby County Fire PSAPs.

Director Chiozza requested a motion that our budget be amended and funds totaling \$64,000 are included in our budget line #4418, and that our budget line #4418 be amended to include the \$244,000 received from the State TECB for training purposes and the funds be used to reimburse the PSAPs in Shelby County for training purposes.

*Secty/Treasurer Richards moved to amend the budget in the amount of \$64,000  
for secondary PSAP training  
Dr. Duncan-Cody second  
The motion was carried unanimously*

**Millington PSAP:**

Director Chiozza requested funds for the Millington PSAP to assist them in procuring the mapping module that will display maps of incidents and the latitude / longitude for wireless 9-1-1 calls.

Director Chiozza requested a motion that the budget be amended and funds totaling \$27,298 be included in budget line 1308.

*Secty/Treasurer Richards moved to amend the budget in the amount of \$64,000 for secondary PSAP training  
Dr. Duncan-Cody second  
The motion was carried unanimously*

**Aurora Records System:**

Director Chiozza requested funds for the procurement of the new Plant/CML Aurora Comprehensive Next-Generation Management Information System for Public Safety Records. This system will replace the current MagIC Reporting software in use by the PSAPs in Shelby County today.

Director Chiozza requested a motion that the budget be amended and funds totaling \$845,453 be included in budget line 1308.

*Secty/Treasurer Richards moved to amend the budget in the amount of \$64,000 for secondary PSAP training  
Michael Molder second  
The motion was carried unanimously*

Board of Director's Meeting  
February 4, 2010  
Page 4

**Old Business/New Business**

**None**

**Secretary/Treasurer Richards announced that she has been promoted to Battalion Chief with the Memphis Fire Department.**

**Vice-Chairman King** adjourned the meeting at 9:38 a.m.

The next regularly scheduled meeting will be Thursday, April 1, 2010

**Minutes approved:**



**Sandra Richards, Secretary/Treasurer**

*Minutes Transcribed by: Patricia Evans, Office Manager*

**Others in Attendance**

Corey Howard	Stephanie Berryman
Mike Marshall, Attorney, (Evans & Petree)	
Libby Kelley	Raymond Chiozza, Director
Tina Schaber	Patricia Evans
Harold Truebger	Mel Scherman
John Hanna	C. J. Walker
Bobby Thompson	Don Coleman
Mary Balee	David Townsend
Michael Putt	
Sue Robinson	





# **AGENDA**

**Shelby County 9-1-1 District  
Board of Directors Meeting  
Thursday, February 4, 2010, 8:30 a.m.**

**Call to Order/Roll Call (Chairman Lois Stockton)**

**Resolution Presentation to Mr. Ephren Tinoco**

**Review Minutes of Last Board Meeting (December 3<sup>rd</sup>, 2009)**

**Treasurer's Report: (Secretary/Treasurer Sandra Richards)**

- ◆ Financial Report.
- ◆ Fund Balances.
- ◆ FY08-09 Audit Report, Adrienne Hoerter Watkins Uiberall

**Executive Committee: (Chair Lois Stockton, Vice-Chair Sam King, Secretary  
Treasurer Sandra Richards, Previous Chair Henry Brenner)**

- ◆ Discussion on Building Project if it moves forward and update on County Mayor Joe Ford 9-1-1 Task Force meeting.

**Director's Report:**

- ◆ Raymond Chiozza

**Old Business  
New Business  
Adjourn**

**ROLL CALL**

**Shelby County Emergency Communications District  
February 4<sup>th</sup>, 2010 Board Meeting**

<u>Absent</u>	<u>Present</u>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Henry Brenner
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Clifton Dates
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dr. Barbara Duncan-Cody
<input checked="" type="checkbox"/>	<input type="checkbox"/>	William Hughes
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Samuel King
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mike Molder
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sandra Richards 8:40 AM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lois Stockton
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dr. Bianca J. Sweeten
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vacant Position
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vacant Position



Shelby County Emergency Communications District  
ECD Board Meeting  
Sign-In Sheet February 4<sup>th</sup>, 2010

---

1. Michael Moore

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

14. \_\_\_\_\_

15. \_\_\_\_\_

16. \_\_\_\_\_

17. \_\_\_\_\_

18. \_\_\_\_\_

19. \_\_\_\_\_

20. \_\_\_\_\_

21. \_\_\_\_\_

22. \_\_\_\_\_

23. \_\_\_\_\_

24. \_\_\_\_\_

25. \_\_\_\_\_

26. \_\_\_\_\_

27. \_\_\_\_\_

28. \_\_\_\_\_

29. \_\_\_\_\_

30. \_\_\_\_\_

- |   |                        |
|---|------------------------|
| 1. <u>John Harris</u>   | 2. <u>COREY HOWARD</u> |
| 3. <u>Bobby Thompson</u>  | 4. _____               |
| 5. <u>Susan Tipton-Clark - Memphis</u>                                  | 6. _____               |
| 7. <u>JOHN D. LOTREJANTE - CBU</u>                                      | 8. _____               |
| 9. <u>KEVIN BRENT</u>   | 10. _____              |
| 11. <u>Robby Kelley</u>   | 12. _____              |
| 13. <u>Adriann Hoerler</u>  | 14. _____              |
| 15. <u>Stephanie Berryman - MPO</u>                                     | 16. _____              |
| 17. <u>Dodd Townsend - Collinville</u>                                  | 18. _____              |
| 19. <u>WINK DOWNEN SCSO</u>   | 20. _____              |
| 21. <u>D. Walker</u>  | 22. _____              |
| 23. <u>Red Fox</u>  | 24. _____              |
| 25. <u>Ana Schaber</u>  | 26. _____              |
| 27. <u>Don Coleman SCFD</u>   | 28. _____              |
| 29. <u>MEL SCHEUERMAN</u><br><u>CITY OF MEMPHIS</u><br><u>ARCHITECT</u> | 30. _____              |