

**SHELBY COUNTY 9-1-1 DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
THURSDAY, OCTOBER 8, 2009**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 3150 Lenox Park Blvd., Suite 108, Memphis, Tennessee.

Vice-Chairman King called the Board of Director's meeting to order at 8:37 a.m.

Vice-Chairman King called the roll and the following Board members were present:

Henry Brenner, Clifton Dates, Dr. Barbara Duncan-Cody, Samuel King, Sandra Richards

Absent: William Hughes, Mike Molder, Lois Stockton, Dr. Bianca Sweeten

See Page 3 for others in attendance.

A quorum was present and the following business was conducted:

Minutes of the Last Meeting

Vice-Chairman King called for a motion to approve the minutes of the last meeting.

(August 5, 2009)

Henry Brenner moved to approve the minutes with the correction that she was absent

Dr. Duncan-Cody second

The motion was carried unanimously

Treasurer's Report

Secretary/Treasurer Richards presented the financial report and fund balances.

Secretary/Treasurer Richards moved to accept the financial report

Dr. Duncan-Cody second

The motion was carried unanimously

Director Chiozza requested a budget line item correction

The current budget line #4101 shows an amount of \$2,718 for FY09-10, this was an incorrect amount and the correct amount that should have been budgeted is \$23,000, the same as last fiscal year.

Secretary/Treasurer Richards moved to correct budget line 4101

Dr. Duncan-Cody second

The motion was unanimously approved

Travel Policy

There is no provision for luggage in the County travel policy. An amendment was added to state that the district will reimburse for two bags.

Secretary/Treasurer Richards moved to approve the amendment

Dr. Duncan-Cody second

The motion was carried unanimously

Board of Director's Meeting
October 8, 2009
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Board Meeting attendees introduced themselves.

Director's Report

Inter-local agreements have been signed with City of Millington, City of Germantown, Town of Collierville.

The district is hosting two Nortel Contact Center Manager training classes for Memphis Police 9-1-1 Center Supervisors.

The annual audit is in progress, it is expected to be completed and presented at the December or February meeting.

The Germantown Police PSAP was struck by lightning on September 16. Several pieces of our equipment were damaged. Integrated Communications and Motorola repaired/replaced the damaged equipment. Emergency repairs are being done.

(State Emergency Communications Board) The Policy Committee will be meeting in Nashville on Tuesday, October 2009 to revise the Training Reimbursement plan.

Old Business/New Business

None

Vice Chairman King adjourned the meeting at 8:55 a.m.

The next regularly scheduled meeting will be Thursday, December 3, 2009

Minutes approved by:

A handwritten signature in blue ink, appearing to read 'Sandra Richards', is written over a solid black horizontal line.

Sandra Richards, Secretary/Treasurer

Minutes Transcribed by: Patricia Evans, Office Manager

Others in Attendance

Michael Spencer
Rex Hollaway
Blake Bourland, Attorney, (Evans & Petree)
Libby Kelley
Tina Schaber
Harold Truebger
John Hanna
C. J. Walker
Bobby Thompson
Corey Howard
Wink Downen
Sue Robinson
Raymond Chiozza
Patricia Evans
Don Coleman

AGENDA

**Shelby County 9-1-1 District
Board of Directors Meeting
Thursday, October 8th, 2009, 8:30 a.m.**

Call to Order/Roll Call (Chairman Lois Stockton)

Review Minutes of Last Board Meeting (August 6th, 2009)

Treasurer's Report: (Secretary/Treasurer Sandra Richards)

- ◆ Financial Report.
- ◆ Fund Balances.

**Executive Committee: (Chair Lois Stockton, Vice-Chair Sam King, Secretary
Treasurer Sandra Richards, Previous Chair Henry Brenner)**

- ◆ Addendum to Shelby County Government Travel Policy.
 - District will pay for up to two (2) bags per employee / board member for each leg of travel.

Director's Report:

- ◆ Raymond Chiozza

**Old Business
New Business
Adjourn**

ROLL CALL
Shelby County Emergency Communications District
October 8th, 2009 Board Meeting

<u>Absent</u>	<u>Present</u>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Henry Brenner
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Clifton Dates
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dr. Barbara Duncan-Cody
<input checked="" type="checkbox"/>	<input type="checkbox"/>	William Hughes
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Samuel King
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Molder
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sandra Richards
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lois Stockton
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dr. Bianca J. Sweeten
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vacant Position
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vacant Position

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Shelby County Emergency Communications District
ECD Board Meeting
Sign-In Sheet October 8th, 2009

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1. Paul (Liz) [unclear]

3. John Hanna

5. Bobby Kelley

7. Rex Hollaway

9. OP Walker

11. Bobby Thompson

13. Jana Sako

15. Don Coleman

17. Corey Hurston

19. WINDY DOWNEN

21. _____

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28. _____

30. _____

1. Baker, Anna-Coby
3. Hy Brenner
5. Samuel King
7. Michael Spencer
9. Robby Helley
11. Anna Schaber
13. _____
15. _____
17. _____
19. _____
21. _____
23. _____
25. _____
27. _____
29. _____

2. Blake W. Bowland
4. Pat Evans
6. Raymond Chiozza
8. Rex Holzganz
10. Henry Brenner
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