

**SHELBY COUNTY 9-1-1 DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
THURSDAY, FEBRUARY 5, 2009**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 6470 Haley Road, Memphis, Tennessee.

Chairman Stockton thanked past Chairman Henry Brenner for his service.

Chairman Stockton called the Board of Director's meeting to order at 8:37 a.m. **Chairman Stockton** called the roll and the following board members were present: **Dr. Barbara Duncan-Cody, William Hughes, Samuel King, Michael Molder, Sandra Richards, Dr. Bianca Sweeten.** Clifton Dates was absent. *See Page 4 for others in attendance.*

A quorum was present the following business was conducted:

Minutes of the Last Meeting

Chairman Stockton called for a motion to approve the minutes of the last meeting. (12/5/2008)

Dr. Duncan-Cody moved that the minutes be approved

Michael Molder second

The motion was carried unanimously

Treasurer's Report

Secretary/Treasurer Richards presented the financial report and fund balances. Adrienne Hoerter and David Palmer of Watkins Uiberall presented the Audit Report

Henry Brenner moved to accept the financial report and Audit

Vice Chairman King second

The motion was carried unanimously

Chairman Stockton suggested that a flower fund be established for occasions when board members are ill or bereaved; each board member would contribute a portion of the total amount of the gift or flowers. All board members agreed. This fund would not involve any 9-1-1 funds whatsoever. Flowers would be purchased by the Director and reimbursement would straight to him.

Chairman Stockton announced the 2009-2011 Committees and members as follows:

Personnel Committee: Sam King-Chairman, Mike Molder, Lois Stockton

Finance Committee: Sandra Richards-Chairman, Samuel King

Building Committee: Henry Brenner-Chairman, Mike Molder, Lois Stockton

Public Education Committee: Dr. Bianca Sweeten-Chairman, Henry Brenner

Nominating Committee: Dr. Barbara Duncan-Cody-Chairman, Clifton Dates, William Hughes

All members accepted their assignments.

Building Committee Update

Building Committee Chairman Brenner updated the board on the administrative office relocation.

Director's Report

Director Chiozza reported on December 9, 2008 we upgraded the hardware and software from 3.0 to release 5.0 on the primary PBX switch at the MPD PSAP.

Inter-local Agreements: Attorney Marshall has drafted an inter-local agreement. The District needs the agreement to seek reimbursement for available equipment reimbursement funds, training funds and to comply with State guidelines when a District provides impact payments. Also recommended and approved by the Board was to cease impact payments made to the PSAPs and to provide the funding for projects and equipment needed by the PSAPs.

Dr. Duncan-Cody moved to approve the inter-local agreement draft and to cease impact payments to the agencies.

Vice Chairman King second

The motion was approved unanimously

Memphis Police PSAP

The Memphis Police PSAP requested shared funding on a twenty-four hour recording system. The District is encouraging the MPD to obtain a new recorder system so the District can complete the switch upgrade.

Director Chiozza requested a motion for additional funding to amend budget line 1308 by an additional \$243,265, plus a contingency of 10% for a total request of \$270,294.

Germantown PSAP

The Germantown PSAP is remodeling their PSAP. At the December 2008 meeting the board approved a request to amend our budget by \$8,760 to relocate our equipment during the remodel project. Since then the GPD was notified by Code Enforcement that the closet where the 9-1-1 Plant equipment is located does not meet code.

Director Chiozza requested a motion for additional funding to amend budget line 4233 by an additional \$9,500 plus a contingency of 15% for a total request of \$10,925.

Vice Chairman King moved to approve the funding request

Michael Molder second

The motion was carried unanimously

Administrative Office Relocation

Director Chiozza requested additional funding for the relocation in the amount of \$102,748 to be amended to various budget lines for the office relocation.

Sandra Richards moved to approve the additional funds

Michael Molder second

The motion was carried unanimously

Director Chiozza reviewed the Future Projects List

Old Business

None

New Business

None

There was no further business to come before the board. Chairman Stockton adjourned the meeting at 9:12 a.m.

The next regularly scheduled meeting will be Thursday, April 2, 2009, 3150 Lenox Park Blvd., Suite 108, Memphis, TN 38115.

Others in Attendance:

Raymond Chiozza

Pat Evans

Sue Robinson

Mike Marshall

Mike Putt

Harold Truebger

Tina Schaber

Adrienne Hoerter

David Palmer

Bobby Thompson

Don Coleman

Cheterrica Henderson

Approved:



Sandra Richards

Secretary/Treasurer

Minutes transcribed by: Patricia Evans, Office Manager