

**SHELBY COUNTY 9-1-1 DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
THURSDAY, DECEMBER 4, 2008**

The Shelby County Emergency Communications District Board of Directors met at the Shelby County 9-1-1 District office, 6470 Haley Road, Memphis, Tennessee.

**Chairman Brenner presented a Resolution to Sue Robbins in memoriam to her husband, Craig Robbins**

**Director Chiozza presented Chairman Brenner with a gavel plaque for his years of service as Chairman of the Board.**

**Chairman Henry Brenner** called the Board of Director's meeting to order at 8:37 a.m. **Chairman Brenner** called the roll and the following board members were present: **Dr. Barbara Duncan-Cody, Clifton Dates, Samuel King, Michael Molder, Sandra Richards, Dr. Bianca Sweeten.** William Hughes and Lois Stockton were absent. *See Page 3 for others in attendance.*

A quorum was present the following business was conducted:

County Commissioner Wyatt Bunker addressed the board to ask that they support the resolution to build the emergency communications building. Director Chiozza stated that the 9-1-1 administrative offices do not necessarily need to be located in the proposed new communications building Commissioner Bunker was speaking of. Dr. Duncan-Cody expressed her reluctance to start the building project again. Sandra Richards made a recommendation to amend the resolution to state that the project would have a time limit of one year. Sam King second the motion with the amendment. A roll call vote was taken, all members present voted yes to unanimously accept the resolution with the amendment.

Director Chiozza updated the board on the administrative office move which should be sometime in February 2009.

**Minutes of the Last Meeting**

**Chairman Brenner** called for a motion to approve the minutes of the last meeting (8/7/2008).

**Dr. Duncan-Cody** had a correction: The Public Education Committee did not have a report as stated in the minutes. The correction was noted.

*Dr. Duncan-Cody moved that the minutes be approved*

*Michael Molder second*

*The motion was carried unanimously*

**Treasurer's Report**

Secretary/Treasurer King presented the financial report and fund balances.

*Sam King moved to accept the financial report*

*Dr. Duncan-Cody second*

*The motion was carried unanimously*

**Public Education Committee Report**

Dr. Duncan-Cody reported that the committee recommended Carpenter Sullivan and Sossaman as the new public education firm. It was noted that the current public education firm will cease operations.

*Sam King moved to accept the Public Education Committee's recommendation*

*Michael Molder second*

*The motion was carried unanimously*

**Nominating Committee**

Dr. Duncan-Cody stated that the committee made the following recommendations for officers for 2009-2011: Lois Stockton, Chairman, Sam King, Vice-Chairman, Clifton Dates, Secretary Treasurer

Sandra Richards was nominated by Dr. Duncan-Cody (from the floor) as Secretary/Treasurer.

Clifton Dates withdrew from the recommended slate of officers.

*Dr. Duncan-Cody moved to accept the officers as amended*

*Sandra Richards second*

*The motion was carried unanimously*

Executive Committee 2009-2011

The new officers are:

Lois Stockton, Chair,

Sam King, Vice-Chairman,

Sandra Richards, Secretary/Treasurer

**Director's Report**

**Director Chiozza** reported that the District and AT&T are continuing the upgrade of the switches at the Memphis Police Primary PSAP.

Motorola has completed the upgrade to our 9-1-1 equipment at the Sheriff's Department Backup PSAP, Collierville Primary PSAP and Backup, Millington Police Department, Bartlett Police Department and Shelby County Fire Department PSAPs.

The Emergency Communication Board policy advisory committee met on October 23, 2008. The recommendation to the State 9-1-1 Board will be to reimburse money to PSAPs for each dispatcher that receives training or attends training classes.

Attorney, Mike Marshall is still working on drafting inter-local government agreements. The District needs these to seek reimbursement for some equipment funds, these agreements are also needed to comply with State guidelines when providing impact payments.

The Memphis Police PSAP is still working on obtaining a new twenty-four hour recording system. This will be a shared funding item.

The Germantown Police Dept. will be remodeling their PSAP. The District will have to relocate the Plant call taking equipment.

Director Chiozza requested a motion to approve this item and amend budget line 4233 by \$8,760.00

***Sandra Richards moved to approve the relocation costs for the Plant call taking equipment.***

***Michael Molder second***

***The motion was carried unanimously.***

Old Business  
None

New Business  
None

There was no further business to come before the board. Chairman Brenner adjourned the meeting at 9:18 a.m.

The next regularly scheduled meeting will be Thursday, February 5, 2009.

Others in attendance:

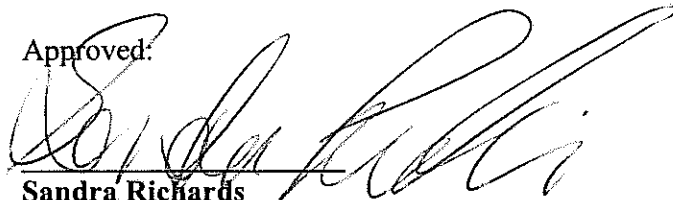
**Others in Attendance:**

Raymond Chiozza  
Scott Fleming  
Mary Balee  
Harold Truebger  
Ken Woodmansee  
Wink Downen  
Terry Nelson

Pat Evans  
Curt Pierce  
John Dixon  
Bobby Thompson  
Amy Sharpe  
Libby Kelly

John Hanna  
Mike Marshall  
Howard Doyle  
Wyatt Bunker  
C.J. Walker  
Corey Howard

Approved:



**Sandra Richards**  
**Secretary/Treasurer**

Minutes transcribed by: **Patricia Evans, Office Manager**